

PACIFIC OAKS COLLEGE (PO) - STUDENT PHONE BOOK

Department or Individual Name	Email	Phone Number	Services Provided	Schedule an Appointment
Academic Advising	pocacademicadvising@pacificoaks.edu	626-529-8484	Scheduling options, course registration, make changes to your school status	https://community.pacificoaks.edu/academicadvising/Pages/Services-Provided.aspx
Academic Affairs	POCAcademicAffairs@pacificoaks.edu	626-529-8425	Oversight of academic programming, Schools, Academic Deans, Academic Policies, Faculty, Library. Oversight of State, Institutional and Programmatic accreditation and State Authorization.	
Academic Affairs: Vice President of Academic Affairs: Dr. Bree Cook	breecook@pacificoaks.edu	626-529-8204	Chief Academic Office of the college. Oversees all staff and faculty in Academic Affairs. Interim Academic Dean for School of Global Leadership & Management.	
Academic Dean: School of Cultural & Family Psychology: Dr. Terry Webster	terrywebster@pacificoaks.edu	626-529-8427	Oversees all degree programs and staff/Faculty for the School of Cultural & Family Psychology. Primary contact for questions regarding School of CFP faculty and course outcomes.	https://calendly.com/terrywebster
Academic Dean: School of Human Development & Education: Dr. Jerell Hill	jhill@pacificoaks.edu	626-529-8417	Oversees all degree programs and staff/Faculty for the School of Human Development & Education. Primary contact for questions regarding School of HD&E faculty and course outcomes.	https://calendly.com/jhill-1
Admissions	Admissions@pacificoaks.edu	626-529-8061	Help with applying for admissions. Questions about start dates or degree programs offered at PO, and new student scholarships.	https://calendly.com/admissionspoc
Alumni Relations	alumni@pacificoaks.edu	626-529-8091	Alumni Council, alumni engagement events	
Bernice Orozco, Student Finance Coordinator	postudentfinance@pacificoaks.edu	626-529-8068	Assistance with explanation of financial aid process and support with outside scholarship funding sources. Bilingual en Español.	https://calendly.com/studentfinancecoordinator
Canvas Support	N/A	855-745-8169	Assists with how-to questions, errors, etc. in Canvas	
CARE: Center for Achievement, Resources, & Enrichment	CARE_Office@pacificoaks.edu	626-529-8261	Support services for work/family demands, disability accommodations, career services, international student support, counseling service questions	https://community.pacificoaks.edu/care
CARE Learning Center	CARELearning@pacificoaks.edu	626-529-8264	One-on-One writing tutoring/support, writing workshops, and help with creating presentations	https://apps.pacificoaks.edu/thirdpartysso/wconline.aspx
Dean of Students/Title IX Coordinator: Michael Lopez-Patton	mppatton@pacificoaks.edu	626-529-8498	Addresses non-academic student questions and concerns and student conduct. Oversees student enrollment policies and services. Responsible for Title IX oversite regarding incidents of student-involved sexual harassment and/or discrimination. Bilingual en Español.	https://calendly.com/mppatton-4
Pacific Oaks College Faculty	https://www.pacificoaks.edu/faculty/	https://www.pacificoaks.edu/faculty/	Questions about your specific assignments and course requirements.	https://www.pacificoaks.edu/faculty/
Federal Work-Study (FWS) jobs	pocshr@pacificoaks.edu	626-529-8436	The Federal Work-Study (FWS) Program provides jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay for education expenses.	
Financial Aid	Online Students: onlinePOfinancialaid@pacificoaks.edu Campus-based Students: POCfinancialaid@pacificoaks.edu	800-645-8603 (option #2, then option #1)	Account balances, tuition and fees, disbursements, and payment options, questions/concerns on Financial Aid	https://community.pacificoaks.edu/studentfinance
Librarian: Matthew Bolin	library@pacificoaks.edu	626-529-8451	Borrowing and downloading library books, journals, and research articles. Provides assistance for citation and plagiarism, and APA writing tutorials.	https://tsedsystem.libcal.com/appointments/poc
Registrar Services	registraroffice@pacificoaks.edu	626-529-8076	Contact for student enrollment verification, transcript requests, degree audits, transfer credit evaluations, degree conferral, diploma orders, etc.	https://community.pacificoaks.edu/registrar
Student Accounts	pocstudentaccounts@pacificoaks.edu	800-645-8603 (option #2, then option #2)	Questions about tuition and fees statements and billing and payment plan options.	https://community.pacificoaks.edu/studentfinance
Student Engagement: Jacqueline Romero, Director of Student Engagement	postudentaffairs@pacificoaks.edu	626-529-8483	Questions on new student orientation and workshops, student events, Commencement, and Student Government Association. Bilingual en Español.	
Student Success Center	ssc@pacificoaks.edu	626-529-8080	Space for students to study and network, borrow laptops and textbooks, use bilingual tutoring services, and monthly professional development and cultural events. Bilingual en Español.	https://community.pacificoaks.edu/studentsuccesscenter/
IT Help Desk	helpdesk@pacificoaks.edu	800-747-8367	Password resets, student gateway/email/Canvas/software issues	
Title IX	POTitleIX@pacificoaks.edu	626-529-8498	Report allegations or incidents of sexual harassment. Bilingual en Español.	